



Tuesday 1st November 2022

Dear Parents/Carers

I write to advise you about this year's arrangements for our annual Parents'/Carers' Consultation Evenings. As you know, we feel it is important for parents/carers and teachers to come together on a regular basis to discuss our children's progress and achievements as this enables us to personalise the teaching and learning according to their needs. Following on from the success and positive feedback received from last year's consultations, we have decided to continue to offer you the option of either a traditional face-to-face consultation in school, or a telephone consultation.

As a result, may I ask you to complete the attached form, indicating your preferred choice and time slot. Both face-to-face and telephone consultations will be in ten minute slots so there is no difference in the quality or timing of the consultation; if more time for discussion is required we will be happy to arrange a further mutually convenient appointment.

Please note that if you have opted for a telephone appointment, teachers may be using their own devices to make the call and consequently the caller ID may show as unknown. Please therefore answer your preferred telephone when it rings at your allotted time irrespective of caller ID.

Please sign and return your slip by Friday 4th November 2022 at the latest so that we can organise a convenient appointment for you.

Kind regards

Mrs Cathy Logan
Executive Headteacher

The Winterton Federation

Winterton Junior School & Winterton Church of England Infants' School
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WINTERTON CHURCH OF ENGLAND INFANTS' SCHOOL

Autumn Term 2022 Parents'/Carers' Consultation Appointments

Child's name

I would like a face-to-face appointment with my child's class teacher between.....

| TUESDAY 8 th NOVEMBER | | WEDNESDAY 9 th NOVEMBER | |
|----------------------------------|----------------------------|------------------------------------|----------------------------|
| | Please tick preferred time | | Please tick preferred time |
| 3.30 - 4.00 | | 3.30 - 4.00 | |
| 4.00 - 4.30 | | 4.00 - 4.30 | |
| 4.30 - 5.00 | | 4.30 - 5.00 | |
| 5.00 - 5.30 | | 5.00 - 5.30 | |
| 5.30 - 6.00 | | 5.30 - 5.45 | |
| 6.00 - 6.30 | | | |
| 6.30 - 6.45 | | | |

I would like a telephone appointment with my child's class teacher between.....

| TUESDAY 8 th NOVEMBER | | WEDNESDAY 9 th NOVEMBER | |
|----------------------------------|----------------------------|------------------------------------|----------------------------|
| | Please tick preferred time | | Please tick preferred time |
| 3.30 - 4.00 | | 3.30 - 4.00 | |
| 4.00 - 4.30 | | 4.00 - 4.30 | |
| 4.30 - 5.00 | | 4.30 - 5.00 | |
| 5.00 - 5.30 | | 5.00 - 5.30 | |
| 5.30 - 6.00 | | 5.30 - 5.45 | |
| 6.00 - 6.30 | | | |
| 6.30 - 6.45 | | | |

YOUR PREFERRED CONTACT NUMBER.....

Parents'/Carers' Consultation Evenings - Autumn Term 2022

Child's name

Class

Your face-to-face/telephone appointment for Parents'/Carers' Consultation Evening will be from..... to on

Thank you.